

# MRG Management Turnover Alert 2007

*This form is to be completed when an AD,GM,AM following: gives notice, a demotion, involuntarily termination, or has the potential of leaving (within 30 days)*

<b>Manager's Name:</b>	
<b>Last Day of Employment</b>	
<b>Phone Number</b>	
<b>Position</b> (AD,GM,AM,SL)	
<b>Mix Management Rank:</b> (A, B, C, NH)	
<b>Last Performance Rating:</b>	
<b>Restaurant Name:</b>	
<b>Direct Supervisor:</b>	
<b>Tenure with MRG:</b> (yrs/months)	
<b>Type of termination:</b>	<input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary

Reason for Leaving:

If Voluntary, Strategy for Saving this manager:

**Email distribution list: HR,DO,VP Ops, TM, Payroll, Ops Administrator**





